



625 Church Street  
Toronto, Ontario  
Canada M4Y 2G1  
Phone 416.928.2278  
Toll-free 1.877.913.2278  
info@actratoronto.com  
www.actratoronto.com

# Commercial Callback Cheques

The **Callback Audition Fee** was instituted initially to dissuade casting and production personnel from requiring so many performers to attend second and third auditions. Many performers felt that the second audition was really another first audition, and that their time was being wasted. The callback fee is also compensation for a performer's expenses.

### Getting paid sooner for commercial callbacks

ACTRA Toronto issues callback cheques within five business days from the date we receive the audition sign-in sheets from the casting director.

### Help us pay you sooner

To be paid for a second or third (or more) callback audition, you must sign the sign-in sheet at the audition. We can't get you your callback fee if we can't read your name. Where the sign-in sheet asks for your name, do not use your signature – **print your name clearly**. Make sure you indicate the audition number (second, third, etc.). Be sure to fill in the audition call time and time out.

**ACTRA – ICA/ACA ACTRA Member Commercial Audition Sign-In Sheet Part A**

DATE: \_\_\_\_\_  
(day) (month) (year)

NAME	ACTRA NUMBER	TALENT AGENCY	SPECIFIC ROLE	AUCTION NUMBER	AUCTION ARRIVAL TIME	AUCTION CALL TIME	AUCTION TIME OUT	INITIAL
<b>Print, don't sign your name</b>				<b>Important! Put 1, 2 or 3 to show first, second or third audition.</b>				

### Keep your own records

Keep track of your auditions in a datebook or logbook. If you think you're owed money for a callback, you'll need this information to verify what you're owed. ACTRA does not keep logs for performers who attend auditions.

### Situations where callback fees won't be issued

- no callback fees are paid for first auditions
- no callback fees are paid for second or subsequent audition on SAG U.S. spots
- no callback fees can be paid if you didn't indicate the audition number
- no callback fees can be paid if your name is illegible on the audition sign-in sheet
- no callback fees can be paid if ACTRA doesn't have current mailing address info
- no callback fees will be sent to agents

### Contact ACTRA Toronto for non-payments

To report non-payment, please contact **Claudette Allen** in ACTRA Toronto's Commercial Department at **(416) 642-6713** or **callen@actratoronto.com**. Please have relevant information ready including your membership number, date of the audition and product auditioned for.

You can find an electronic copy of the National Commercial Agreement on our website at **www.actratoronto.com**.

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**ACTRA Toronto** has more than 15,000 members and is the largest organization within ACTRA (Alliance of Canadian Cinema, Television and Radio Artists). As an advocate for Canadian culture since 1943, ACTRA continues to secure the rights and respect for the work of professional performers.