



# APPLICATION FOR WORK PERMIT FILM, TELEVISION & DIGITAL MEDIA

Rev. 11.05.18

Fax: 416-928-2026  
IPapermits@actratoronto.com

## APPLICANT Complete in full. Please print. You must have a work permit BEFORE working.

Professional Name \_\_\_\_\_ Citizenship \_\_\_\_\_ (If non-resident, attach resume and photo.)  
 Legal Name \_\_\_\_\_ Home Phone \_\_\_\_\_  
 Email \_\_\_\_\_ Mobile Phone \_\_\_\_\_  
 Home Address \_\_\_\_\_  
 City \_\_\_\_\_ Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Agent's Company Name \_\_\_\_\_

Date of Birth (day/month/year) \_\_\_\_\_ If Minor, name of Guardian \_\_\_\_\_

Male  Female  Other  Specify \_\_\_\_\_ SIN # (REQUIRED) \_\_\_\_\_ SAG-AFTRA No  Yes

Apprentice Member No  Yes  Apprentice Member # \_\_\_\_\_ EQUITY No  Yes

## PRODUCTION

UDA No  Yes

Agreement: IPA  CBC-TV  CTV  CITY-TV   
 TIP  CBC-Radio  Audio Code  Other (specify)  \_\_\_\_\_

Production Title \_\_\_\_\_

Production Company/Adhered Engager Name \_\_\_\_\_

Shoot Dates \_\_\_\_\_ Total number of weeks/days \_\_\_\_\_

Additional week on an existing engagement? No  Yes  Single Production  Series

If Series, Episode Name \_\_\_\_\_ Episode # \_\_\_\_\_

Performance Category \_\_\_\_\_ Character Name/Description \_\_\_\_\_

Number of ACTRA Members/Apprentice Members Auditioned \_\_\_\_\_ Names \_\_\_\_\_

Engagements resulting from this application are subject to all terms and conditions of agreements between ACTRA and engager organizations. Providing deliberately false or misleading information will result in a grievance against the production and/or sanctions against the applicant.

## PAYMENT Permit applications are not processed prior to payment.

Permit Fee \_\_\_\_\_ Paid by: Performer  Agent  Production  Other

Method of Payment: Visa  Mastercard  Amex  Interac  Cash  Cheque  EMT

Receipt sent via Email Only \_\_\_\_\_ Email Address \_\_\_\_\_

Credit Cardholder's Name \_\_\_\_\_

Card # \_\_\_\_\_ Expiry Date \_\_\_\_\_ CVV \_\_\_\_\_

Cardholder Signature \_\_\_\_\_

### FOR OFFICE USE

Production ID# \_\_\_\_\_ Engager # \_\_\_\_\_

If a non-resident permit, why is this permit being granted?

- Attached to production due to financing/network
- Continuing or returning character
- Recognizable star/cameo
- Visibility in other field (i.e. dance or music)
- Auditioned Canadians, chose non-resident
- Accent or minority consideration
- Physical or special skill
- Other (specify) \_\_\_\_\_

If an Apprentice permit:

- Is this a stunt performance? Yes  No
- Is this a first permit? Yes  No
- Resume attached for non-resident? Yes  No

Number of days for non-resident role \_\_\_\_\_

Qualifying: Yes  No

Work Permit # \_\_\_\_\_

Date Processed \_\_\_\_\_

Date Approved \_\_\_\_\_

Approved/Denied By \_\_\_\_\_

Reason For Denial \_\_\_\_\_