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PERFORMER UPGRADE REQUEST FORM

NTO	Performer upgrade Request Form is within 30 days as per IPA Article A1001 (d)-"The Performer must advise ACTRA within thirty (30) days of the date on which the Performer becomes aware or ought to have become aware of the act or omission"	
h Street Ontario	Performer Name:	ACTRA Member #:
44Y 2G1 928.2278	Agency (if any):	
7.913.2278	Production Name:	Episode #:
ronto.com pronto.com	Date(s) of Work:	Scene #:
Original Cat	egory of Work: Background Performer Special Ski	ill Photo Double Actor
Did you mark Disagree on your voucher? Yes No		
Category of	Upgrade request (choose one): Principal Actor	Special Skill Risk Dubbing
Dubbing Line:		
Date Sent to ACTRA: Please provide answers to all of the following questions below: (if you need to provide more detail, please put it in the body of your email) 1. What you were asked to do on your day of work?		
2. Who els	se was with you in the scene?	
3. How did your action or reaction go beyond the normal duties of your work category?		
4. How many takes did you do? did you do/say the same thing in each take?		
5. Who red	quested you to do the additional work?	
6. Please	include a description of your costume:	
Please include a recent headshot and a copy of your voucher(s). Please allow for 1 – 2 weeks of processing time. Please note that Upgrade requests will be dealt with through A21 & C405 of the IPA.		
For Internal Use Only:		
Date received:		
Date footage requested (if required):		