

**ACTRA TORONTO
COUNCIL MEETING VIA ZOOM
TUESDAY, FEBRUARY 2, 2021**

PRESENT

David Gale, President, in the Chair
Theresa Tova, Past President
Angelica Alejandro, Vice-President
Rebecca Applebaum, Vice-President
Angela Asher, Vice-President
Richard Young, Treasurer
Dalmar Abuzeid
Shereen Airth
Heather Allin
Lisa Michelle Cornelius
Wendy Crewson
Paul de la Rosa
Maria del Mar
Aidan Devine
Shawn Doyle
Kevin Hanchard
Art Hindle
Deb McGrath
Jack Newman
Leah Pinsent
Samora Smallwood
Gugun Deep Singh, alternate for David Sparrow
Joanna Swan, alternate for Joy Tanner
Jocelyne Zucco

REGRETS

COMMITTEE & MEMBER CAUCUS CHAIRS, OMBUDSPERSON

Bree Ali, Chair, Apprentice Caucus
Karen Ivany, Ombudsperson

ALSO PRESENT

Sue Milling, Executive Director, ACTRA Toronto
Judy Barefoot, Director, Commercial Production, ACTRA Toronto
Alistair Hepburn, Director, Film, Television and Digital Media, ACTRA Toronto
Karl Pruner, Director, Director, Communications, ACTRA Toronto
Karen Ritson, Director, Finance and Administration, ACTRA Toronto
Nicole Valentin, Director, Member Services, ACTRA Toronto
Marie Kelly, National Executive Director, ACTRA
Tania Cardwell, Stunt Liaison, ACTRA Toronto
Taisa Dekker, Industry Relations, ACTRA Toronto
Cass Enright, Media Relations, ACTRA Toronto
Jenn Paul, Industry Relations Specialist, ACTRA Toronto
Victoria Shen, Special Advisor, ACTRA Toronto
Karen Woolridge, Public Relations Officer, ACTRA Toronto
Freda Merritt-Gambrill, Recording Secretary, ACTRA Toronto

The meeting was called to order over Zoom at 10:01 a.m. with President, David Gale, in the Chair.

The reading of the Land Acknowledgement by Angelica Alejandro was followed by the reading of the Equality Statement by Kevin Hanchard and Joanna Swan.

Mr. Gale welcomed Council, observers – Ombudsperson Karen Ivany, Stunt Committee Chair, Tania Cardwell, Stunt Liaison, Bree Ali, Apprentice Caucus Chair, and staff.

APPROVAL OF THE AGENDA

MOTION #1

Moved by Heather Allin, seconded by Paul de la Rosa:

“That the Agenda for the ACTRA Toronto Council Meeting of February 2, 2021, be accepted.”

CARRIED

APPROVAL AND CORRECTION OF THE MINUTES

Page 4: 6th paragraph should read: “Ms. Tova suggested holding off on the second election ~~of~~ to replace Clara Pasioka ...”

Page 6: 6th paragraph should read: “... Game ~~On~~ **On** Agreement through...”

MOTION #2

Moved by Angelica Alejandro, seconded by Theresa Tova:

“That the typographical errors in the Minutes of the ACTRA Toronto Council Meeting of January 5, 2021, as amended, be accepted.”

CARRIED

PRESIDENT’S REPORT

David Gale reported:

- His election to President made it into *Playback Daily* and the *Hollywood Reporter*.
- Attended the ACTRA Awards in Toronto Awards meeting, the ACTRA National Stunt Hall of Fame and the annual ACTRA National Stunt Committee meetings. Attended media training, TAWC meeting briefly.
- Attended the Toronto and York Region Labour Council heads of union meeting where they talked about the Charter of Inclusive Workplaces and Communities. This document which was circulated to Council prior to the meeting was discussed. The following Motion was proposed:

MOTION #3

Moved by Theresa Tova, seconded by Deb McGrath:

“That ACTRA Toronto Council support the Toronto and York Region Labour Council Charter of Inclusive Workplaces and Communities.”

- Will be attending the Zoom rally for the International Day for the Elimination of Racism on March 21st.
- Mr. Gale reported on the eblast that was sent to the Membership on January 21st regarding COVID protocols on set. He said that 90% of the productions have been conducting COVID tests. Members were getting anxious

that not all productions were testing. Section 21 was working on language that was clear enough to compel the industry to include plans for testing in their protocols.

With the new variant and not all productions testing, the situation was becoming untenable. Our Members are the only ones who are required to be on set without masks. Hence, an emergency meeting of the Executive was called and, after discussion, the Executive unanimously agreed to send out a bulletin asserting testing plans must be in place in order to work with ACTRA Toronto Members. Sue Milling was in touch with the CMPA and ICA/ACA. Section 21 committee agreed on language regarding testing. It was one of several amendments made to the guidelines.

Ms Milling reported that the CMPA was fully supportive to have testing plans as part of the protocols. ACTRA Toronto also has the support of the industries that are represented on the committee responsible for the Section 21 Guidelines.

Alistair Hepburn and Victoria Shen reported on the revised Section 21 Guidelines. The document is available on line at <https://www.actratoronto.com/wp-content/uploads/2021/01/S21-Film-Television-COVID19-Guidance-Revised-Jan.25.21-Final.pdf>.

Ms Shen reported on the changes made to the intimacy guidelines after consultation with Intimacy Coordinators. She thanked Heather Allin and Angelica Alejandro for their feedback as OSLOs on set.

Discussion: Theresa Tova said that she is proud of the staff and the new leadership.

There was discussion about some of the current issues members are facing on-set with COVID protocols.

There was discussion about the decision-making process followed by the Executive, noting that every effort should be made to get a quorum of Council members when faced with issues that require action between Council meetings. In this instance, staff had felt the matter was urgent given that several productions were proceeding without tests causing a lot of concern on the part of performers and their agents. The decision to send out the bulletin was made in the interest of performer safety. Council members supported the result but stressed the importance of Council's role in decision-making.

MOTION #4

Moved by Heather Allin, seconded by Aidan Devine:

“That ACTRA Toronto Council endorses the bulletin by ACTRA Toronto, following the Emergency Executive meeting, sent out to the industry on January 21, 2021 .”

CARRIED

- Mr. Gale recommended that, as per the discussion at the Executive meeting, the vacant Vice-President seat on the Executive be filled after the election of the new Council in the fall. Council agreed to this postponement.
- *Day of Action* – ACTRA Toronto was asked by the Ontario Government for our support on the *#StayHomeON Ontario Day*. Cass Enright reported on the series of videos recorded with and by Members participating on their own channels. He thanked the Members for amplifying this. These messages were retweeted by the Minister.

Ms Milling said that although we are not an essential service, the industry is exempt from the shutdown order due to the efficacy of the safety protocols in place. There continue to be limitations on the number of performers on our sets.

- Over 300 Members registered for the January 27th Town Hall and over 70 questions were answered.
- *Stop the CERB Claw Back* – Mr. Gale said that a quarter of the 400,000 letters by the CRA went to artists calling for \$7 billion dollars. Councillors were urged to sign the letter on ACTRA National's website urging the federal government to stop the claw back.
- Attended the CMPA Prime Time via Zoom.

- Attended ACTRA National's Virtual celebration of their 2020 Woman of the Year Sarah Polley. Tova reported.

EXECUTIVE REPORTS

Vice-President – Jocelyne Zucco: The following is the report under Ms Zucco's portfolio:

Awards Committee: Jury deliberations have concluded. The Committee will discuss meeting via Zoom in future.

Executive Reports to be continued.

EXECUTIVE DIRECTOR'S REPORT

See above in the President's report.

Ms. Milling invited Taisa Dekker and Jenn Paul to report on their outreach efforts.

Industry Relations: Taisa Dekker reported.

- Met with three producers wanting information on engaging ACTRA talent on the following types of content:
 - An App, featuring multi-lingual performers.
 - A Short film.
 - A production in the very early stages, most likely will be a Short.
- Worked closely with the Jury Coordinators for the ACTRA Awards, both Voice and On-Camera, throughout the six deliberation dates in January.
- Spoke with contacts at the WGC and NABET about the progress of the demo reel initiative.
- The IR staff worked with Communications Strategist Cass Enright to create the ACTRA Toronto industry partner promo video for the CMPA Prime Time Online conference. The video can be viewed here: <https://cmpa.ca/prime-time/partners/actra-toronto/>.
- Spoke with 20 students from the George Brown College Acting for Media Program, in the Business for Actors class.
- The Toronto District School Board and Stratagem Group Co-op Initiative is an 8-week program created to educate high school students about the screen-based industries and the employment opportunities throughout the sector. ACTRA Toronto presented to students on January 11th, assigned a group project for the students to work on, and watched presentations from the students on January 15th. Celebrated ACTRA Toronto Member Dalmar Abuzeid spoke to the students about his experience in the industry and why the union is important to performers. The students were excited to ask questions and engage with the assignment.

Industry Relations - Anti-Black Racism, Diversity, Equity & Inclusion: Jenn Paul reported.

- Connected with Toronto Actor's Group regarding their desire to collect experiential data points and has implemented this into her draft Anti-Black Racism workplan 2.0.
- Met with two organizers from The Black Academy regarding future potential partnerships.
- Met with Andrew Deiters from the Casting Society of Canada to discuss their upcoming diversity & inclusion initiatives and the desire for a workshop and/or training for their members.
- Met with a group of BIPOC Commercial Directors to discuss their concerns regarding language used in casting calls, and how we may be able to provide guidelines for those working in advertising.
- ACTRA Toronto is co-presenting the film *H.E.N.R.Y* and the panel, "This Seat is Taken: The Absence of Black Leadership Roles in Performing Arts Institutions" with the Toronto Black Film Festival.
- After receiving some feedback for the Anti-Black Racism workplan 2.0, she is implementing revisions and additions.
- Organizing for the Demo Reel Initiative, Sandi Ross Awards, and Black Performer Showcase continues.

Special Advisor – Victoria Shen: Ms Shen reported. She said that the new PSA, produced by Rebecca Applebaum, for the Haven Helpline launched on January 28th sponsored by AFBS and ACTRA National.

The Best Practices Guide is a huge undertaking. Thanks to Ms Milling and Ms Paul for their assistance.

Re the BCMPA bargaining, Ms Shen will be offering input.

Discussion ensued regarding protecting young performers.

ACTRA TORONTO OPERATING PLAN & BUDGET 2021-22

Ms Milling presented the final draft of the Op Plan. She reminded Council of the ACTRA Toronto AGM on February 18th from 2:00 p.m. to 4:30 p.m. Ms Milling also mentioned that Alistair Hepburn will be observing the BCMPA negotiations in March.

Richard Young and Karen Ritson presented the budget for 2021-22.

MOTION #5

Moved by Richard Young, seconded by Theresa Tova:

“That ACTRA Toronto Council adopt the Operating Plan and Budget for 2021-22.”

CARRIED UNANIMOUSLY

EXECUTIVE REPORTS (Continued)

Vice-President, Angela Asher: Ms Asher reported. She reported on funding for not-for-profit organizations and asked whether emergency support for the core arts organizations is forthcoming.

YEAA: The Committee will be meeting on Friday evening.

Vice-President, Rebecca Applebaum: The following are the reports under Ms Applebaum’s portfolio:

Ontario Green Screen: The Advisory Committee had its first meeting of the new year on Thursday, January 21st. They debriefed the community meeting that took place in November, and discussed the strategic plan, budget and training. New dates for the Climate and Sustainable Production Training sessions will be posted in February. Chris Dunn, from Ontario Creates and the OGS will also be moderating a panel at the CMPA’s Prime Time Online Conference on February 3rd.

We Know Sustainability Is A Priority... Now What? This panel brings together a curated group of production sustainability experts from Canada and the United States to discuss how sustainability is being tackled on both sides of the border. The conversation will focus on how to keep moving towards reduction goals, and practical steps that can be taken by producers right now to make a difference. Delegates will also hear from the experts about the tools and tips they use to help productions make more sustainable choices.

TAWC: Chair, Joanna Swan, presented her report:

- TAWC met on January 7th. They were excited to have two new members join the meeting after seeing their Facebook meeting reminder. Their meetings during the pandemic have been especially wonderful and supportive and have really fortified the feeling of community and solidarity among members.
- For International Women’s Day, TAWC will be putting together a short inspirational video with messages from their committee members as to what the day means for them, with the whole group wishing everyone a Happy international Women's Day from TAWC!
- The Union Movement Education webinar plan is moving forward, with a fantastic outline sent from Lisa. Date TBD, but they are aiming for late February/Early March.

- Ataa Otchere and Oshi Wanigasekera have come on board as TAWC's new social media team to help keep connected to their members.
- The TAWC WhatsApp group is up and running and members are really benefiting from it, with much thanks to Cait Alexander, who created and runs the group. Members are using the group to connect with one another to help with running lines and being readers for one another over zoom for self-tape auditions. One person already received a call back from one of those self-tapes.
- TAWC 2020 Short Film Creation Lab film, *Rainbow Baby*, is almost completed. Unfortunately, due to COVID, the team will be working remotely with Urban Post, however, the film will still be completed soon, with the same professional touch that they have given for the teams before.
- The Zoom Auditioning Workshop spearheaded by Dominique Brownes and Alicia Payne is moving forward. We are in the process of reaching out to suitable casting directors. Workshop date TBD, aiming for late February. The workshop will be followed up by an article to submit (and hopefully be published) on *Performers Online*.
- Our Masterclass Pass membership has been renewed, and they got the 2 for 1 deal again. Much thanks to Dominique Brownes for coordinating everything.

Voice Committee: Cory Doran, Chair, and Co-Vice Chairs Krystal Meadows and Scott Farley submitted the following report:

As their Voice meeting was about to occur right as new restrictions were being laid out by the government, they decided to postpone their committee meeting to a later date in order to see the effect that the new measures had on business. The Committee is in discussions with Judy Barefoot about when that will be.

The Committee is in the process of organizing the Animation portion of the virtual VO training for Empowering BIPOC Voice Performers. Dates are being finalized but it should start in March or April. Ms Meadows and Mr. Farley organized the juries for the Voice Awards and though everything was online over Zoom the Jury Days ran superbly smoother than expected. Thanks to Karen and Taisa for their behind-the-scenes support. The voice chairs send a big congrats to David on assuming his new position! In a ballgown straight from the Capitol and a big golden eagle on his shoulder, Scott sang a rousing anthem to usher in our new president. We hope that made an impact...

Vice-President, Angelica Alejandro: The following are the reports under Ms. Alejandro's portfolio.

- ACTRA Toronto Town Hall January 27, 2021 - Participated as panelist for issues and questions from set from our members. Many topics were covered in the broadcast. Please see replay at <https://actratoronto.us2.listmanage.com/track/click?u=c5f601d191f5fb33951c4f28f&id=a6b0f777a4&e=a332296137>
- Open Apprentice Caucus Meeting January 13th – This month's monthly meeting also had an additional education component. Shereen Airth, BG Advocate, and Ms Alejandro had the pleasure of meeting and hearing from staff Clare Johnston and Brenda Howard. The Caucus invited other Apprentice Members and this was well attended. Members enjoyed asking questions and learning about the agreements, membership and working. This is something that Caucus is very passionate about i.e., creating education sessions to have as part of meetings to help assist members virtually.
- OSLO - Many of the concerns brought to her in her capacity of OSLO were also discussed at the Town Hall: Mental Health, Incidents on Set, Different health and safety protocols/testing schedules and types of testing which differ by Production, etc.
- New ACTRA Toronto Website - Member feedback is overwhelmingly positive. Also, as there is a great FAQs section. For the current Background Page, there is not much other than a link to a Fact Sheet.
- There continues to be a steady number of parents writing in and they continue to be assisted on an individual basis by the Child Advocate and staff.
- Respect on Set (ROS) – The first offering in 2021 was held on January 26th. These continue to be offered monthly since moving to Zoom at the start of the pandemic. The feedback continues to be positive as this has been very

helpful to the Members, especially the newest Members. Also, it has provided a space where they can stay after class to talk and get support from staff or the instructors. Many thanks for the ongoing help of help of ACTRA Toronto staff for hosting the sessions and helping to revise the ROS material. In September changes were made to the course material to include a new exercise on Diversity and Inclusion, which has immensely helped with discussions. The rollout of Member Education will continue on Zoom with amazing help and support of Nicole Valentin, Amanda Harkness and Victoria Shen.

- Continue to have the privilege to shadow Richard Young on the Diversity file and learning from the amazing ACTRA Toronto Diversity and Inclusion Committee Co-Chairs. Attending the January 18th ACTRA National Diversity and Inclusion Committee Meeting was great to see how each branch is working to further their initiatives while seeing what the initiatives are that need to be tackled at the ACTRA National level.
- Attended: Toronto ACTRA Women's Committee (TAWC) Meeting, ACTRA National Women's Committee (ANWC) Woman of the Year Jury Meeting, ACTRA Woman of the Year (WOTY) Presentation, CMPA Prime Time, Ministry of Heritage, Sport, Tourism and Culture Industries GTA Regional Town Hall.
- Member Assistance/Outreach (List) - Calling of new members and continue to call and check on our older members.

Child Advocate: Christina Collins reported that she has had the usual email queries regarding minors' nighttime shoots, quarantine issues and general clarification of the IPA.

There are questions regarding getting started in the business, photos, agents, etc. She is proud that there is great information online at ACTRA Toronto's website to send these parents for support.

She participated in a Zoom session with staff (Alistair Hepburn and Clare Johnston), Premier Artists, agent Sandra Gillis, Christine Hill from Holland Bloor View Kids Rehabilitation hospital, and actor George Alevizos, on Tuesday, January 26th. ACTRA and Holland Bloor co-hosted, this informative session to assist parents and their children with visible or nonvisible disabilities. Six parents and their minors were in attendance. The discussion was well received and many answers to questions from parents were deftly managed by this fantastic panel.

They are also planning to invite the attendees of this session, to a new year parent/minor Stage Parents Survival/Online Safety Seminar.

Ms Collins will soldier on getting information out to parents and minors.

Background Performers: An NCA Focus Group for Background Performers is scheduled for February 4th.

Apprentice Caucus: Bree Ali, Caucus Chair, reported that she was very pleased with the first Education Panel and Q&A, held on Wednesday, January 13, 2021 at 2:30pm, following an abbreviated Caucus meeting at 2:00 p.m. She thanked Nicole Valentin for her hard work, Amanda Harkness for her assistance, and the knowledgeable and friendly panel which included Angelica Alejandro (OSLO) Clare Johnston (FTDM), Shereen Airth (Background Advocate) and Brenda Howard (Membership Coordinator). She also thanked David Gale for stopping by to welcome their new Caucus attendees. Ms Ali was the moderator.

Topic was COVID Safety and Protocols, covering:

- Ontario State of Emergency: what's happening, what's changing
- Getting Booked and COVID Testing
- Being on Set, Professionalism, Food, Hair and Makeup
- ACTRA Resources, HAVEN & Points of Contact
- CERB and ACTRA's lobbying regarding the claw back.

Goal was to:

1. Welcome Apprentice Members to their Caucus: Introduced new Caucus attendees to the Caucus' purpose, elected Caucus members, and invite them to continue to join in on the monthly meetings as a point of resource for info and assistance, especially during this isolated time.

2. Provide Apprentice Members a summary of COVID protocols and a supportive space to ask questions, as the ongoing onslaught of government changes, and newsletters, town halls and social media may have been overwhelming during this time.

Aimed to receive 40 registrations, received 50. Attendance was ~20-30. Attendees were attentive and appreciative. The panel and moderator were able to clearly lay out ACTRA's lobbying efforts and the benefits of the industry's stringent protocols. Iterated the Caucus and ACTRA being every member's hub for info and resources, and that Members concerns are exactly what the union works on.

The Q&A portion brought up topics beyond COVID, pertaining to Apprentice actors being at the start/pivotal points of their careers. The Caucus will be using this info to discuss and decide on the topic of their next endeavour and/or Educational Session.

Background Advocate: Shereen Airth submitted the following report:

- Directed a number of members to the Radius Map on the AT website.
- Assisted a number of Members with information and/or direction to specific staff (primarily Business Reps and Membership), as well to various information platforms including ACTRA Toronto, ACTRA National, AFBS, Canada.ca, Haven, and others.
- Continue to respond to many inquiries and posts regarding return to work and Section 21.
- She broadened and continued to be in touch with many Background Performers and other Members for wellness checks, both as part of Nicole Valentin's 1,100-member project and general outreach to Background performers. This is ongoing.
- As productions are slowly starting, Ms Airth has reinforced the necessity of updating members profiles on the ACTRA databases ensuring their availability calendars are current. As well as with Agents, and with casting. Also, asking all members to read the COVID protocols and any and all emails in depth.
- Discussed COVID-19 protocols with Members.
- Directed members to RABS and other online vouchering.
- Attended the Apprentice Caucus monthly meeting, followed by the Members Zoom Webinar.

Past President, Theresa Tova: Ms Tova informed Council that she will be taking over the Toronto ad hoc Constitution and By-Laws Committee. Councillors should contact her if they would like to be part of the Toronto committee.

Treasurer, Richard Young: The following reports are under Mr. Young's portfolio:

Diversity and Inclusion: Samora Smallwood and Lisa Michelle Cornelius, Committee Co-Chairs reported that there is a lot going on with and for the D&I Committee.

- The Committee had their first meeting with all the participating actors & writers (save for a few) for the Demo Reel Initiative on Saturday, January 30th. The purpose was to lay out the project guidelines and pair up the actor-writer teams so they could ignite plans for their scene scripts. They are still aiming for a mid-March execution on this initiative.
- The Diversity in Voice workshops will continue, this time with Animation being the focused discipline. Performer, D&I Committee member and Coach Alicia Richardson will still begin the workshops with Vocal Health training, then they will have the Animation instructors take the reins. Dates are still being worked through, but the goal is early to mid-April for these workshops to take place.
- *Working the Scene in Colour* will return (most likely still on Zoom) in May. Casting calls for readers will commence in April.
- The 2020 Sandi Ross Awards will be happening on March 21st. Recipients have been selected and will be publicized once they have the greenlight to do so. It, like everything else, will be a Zoom event highlighting the 2020 winners as well as a word from their previous 2019 winners for inspiration.

Vice-President, Jocelyne Zucco: Ms Zucco presented the reports under her portfolio.

AYA: Chair, John McGrath submitted the following report:

- AYA Chair John McGrath held a teleconference with ACTRA Toronto Council liaison Jocelyne Zucco to review and brainstorm upcoming sessions for AYA membership. As a result of the conversation, some initiatives being planned include a session with a casting representative to showcase senior or 'well-seasoned' talent. They will also be reaching out to the diversity committee to see how we can work together.
- The Committee has booked Kate Ashby to run an improv session virtually on February 11th.
- They are also trying to secure a date with John Nelles for a dialect session.
- The Committee sent a casting note to members after ACTRA Member Sedina Fiati had reached out to AYA wanting to get to know some of their members as she is in the exploratory casting phase for an upcoming project. She provided a link where members could send her information, which has been shared with their membership.

Awards: Ms Zucco presented the following reports:

- *On-Camera Jury:* Ms Zucco was happy to report that the successful On Camera Juries for Outstanding Male and Female performance for the 2021 ACTRA Awards in Toronto are now complete. The reveal of the talented nominees will be happening in a week or so. Nominees still need to be contacted.

They were able to secure two diverse high-profile juries who offered not only their time (between 10-12 hours of viewing for the first round and almost another 10 hours for the second round), but they also engaged in thoughtful, insightful and respectful deliberation.

They all expressed how honoured they were to have been asked to take part in this important role and to have had the opportunity to discover the wealth of talent we have. They could not have asked for more committed jurors.

This was the first time that the jury process was 100% digital/zoom. It worked well. Interestingly, there may be some aspects of this year's process that could prove to be useful and worth consideration in a non-COVID year. An evaluation questionnaire will be sent to the jurors to get their thoughts. There will be lots to discuss when the Awards Committee starts to look at the 2022 Awards jury. A great big thank you to Karen Woolridge, Taisa Dekker and Michelle Nagel. Their hard work and support were a big part of this year's success. Thank you to Gina Clayton for sharing her wealth of knowledge.

Here's to a spectacular celebration on February 21st.

Voice Jury Report: Scott Farley and Krystal Meadows took over the jury co-ordination for the ACTRA Voice Awards from Janice Hawke (who they believe was in this role for roughly the past 10 years).

- it was really great to have the jury co-ordination role and workload split between 2 people.
- Ms Hawke very generously met with Ms Meadows and Mr. Farley on Zoom to walk them through what has worked well over the past 10 years and warned them about any pitfalls that can arise.
- The zoom format worked well once they figured out how to share sound and not the screen in their tech run.
- The Voice Awards were judged by audio only, no visual as was done in the past and said it worked very well.
- One new thing they added was not giving the jury the actor's names. It was all blind by candidate number to avoid any personal or racial bias that could possibly be present.
- Mr. Farley and Ms Meadows had five actors on the first jury to narrow down the nominees and three actors on the second jury to narrow down the winner.

- A strong effort was made to have a balance of men and women on the juries as well as cultural backgrounds. The one jury was more weighted with women due to the fact that a juror booked a gig on short notice and was needed to be replaced on short notice.
- They are thrilled BIPOC actors are represented in the nominees and winners as this shows progress in the racial equality in VO work.

President, David Gale: Mr. Gale presented the following report from Joanne Vannicola, Chair of *outACTRAto*:

outACTRAto: The Committee has selected the winning team for *Inside Out LGBT Film Festival* for the queer committee. Everything moving forward and fabulous.

They are hoping to create a new PSA from the queer committee and continue to think of new ways to expand the member base and outreach to lgbtq members.

The Committee is hoping to do a virtual social mixer for industry so they can connect with other queer performers, filmmakers, etc.

Homophobia and transphobia are alive and well and they continue, even in this pandemic, to try and find ways to reach and change the narrative for our members and beyond.

Editorial Committee: Joy Tanner reported that she is hoping to encourage new Members to get involved.

LIVE EVENT DIGITAL GUIDELINES (LED)

Notice of Motion: Ms Milling notified Council that the Live Event Digital Guidelines (LED) will be presented to the March Council meeting for approval.

Mr. Hepburn said that WiP does not work for theatre producers. These guidelines will help us to better service these producers.

NATIONAL REPORT

National President, David Sparrow, was thankful for the support that he received from ACTRA recently. He also thanked Ms Tova and Keith Martin Gordey for stepping in and keeping things going. He also thanked Marie Kelly.

Marie Kelly, National Executive Director, reported Michael Adam Murray has been appointed as the new Director of PRS.

Re CERB, ACTRA is pushing ahead on this front.

Re bargaining – Game On concluded on January 31st. NCA is upcoming – data is being collected.

OTHER BUSINESS

There was no other business.

ADJOURNMENT

Ms Tova moved to adjourn the meeting.

THE MEETING ADJOURNED AT 2:01 P.M.