

**ACTRA TORONTO  
COUNCIL MEETING – VIA ZOOM  
MONDAY, FEBRUARY 6, 2023**

**PRESENT**

David Gale, President, in the Chair  
Theresa Tova, Past President  
Gugun Deep Singh, Treasurer  
Lisa Michelle Cornelius, Vice-President  
Debra McGrath, Vice-President  
Joy Tanner, Vice-President  
Jocelyne Zucco, Vice-President  
Fuad Ahmed  
George Alevizos  
Heather Allin  
Wendy Crewson  
Tess Degenstein, alternate for Anand Rajaram  
Scott Farley, alternate for Thom Allison  
Thalia Gonzalez Kane  
Kevan Kase, alternate for Alicia Turner  
Linda Kash  
Brooke Palsson, alternate for Nicola Correia-Damude  
Tavia Pereira, alternate for Louisa Zhu  
Anett Rumanoczky, alternate for Tony Nappo  
Samora Smallwood (1/2 day)  
Oshi Wanigasekera, alternate for Martha Chaves  
Kate Ziegler, alternate for Dalmar Abuzeid

**REGRETS**

Sandra Beckles  
Janet-Rose Nguyen

**COMMITTEE & MEMBER CAUCUS CHAIRS, OMBUDSPERSON**

Victoria Brooks, Chair, Apprentice Caucus  
John McGrath, Ombudsperson

**ALSO PRESENT**

Alistair Hepburn, Executive Director, ACTRA Toronto.  
Judy Barefoot, Director, Commercial Production, ACTRA Toronto  
Gail Hauptert, Director, Film, Television and Digital Media, ACTRA Toronto  
August Lew, Director, Finance and Administration, ACTRA Toronto  
Karl Pruner, Director, Communications, ACTRA Toronto  
Nicole Valentin, Director, Member Services, ACTRA Toronto  
Luisa Alvarez Restrepo, Manager, Diversity, Equity, Inclusion & Belonging, ACTRA Toronto  
Maxine Bower, Special Advisor, ACTRA Toronto  
Tania Cardwell, Stunt Liaison, ACTRA Toronto  
Taisa Dekker, Manager, Industry Initiatives and Outreach, ACTRA Toronto  
Cass Enright, Media Relations, ACTRA Toronto  
Jennifer McGibbon, Public Relations Officer, ACTRA Toronto  
Freda Merritt-Gambrill, Recording Secretary, ACTRA Toronto

The meeting was called to order at 10:00 a.m. with President, David Gale, in the Chair. Mr. Gale shared the news of tragic death of past Councillor, Maria del Mar's, son.

The reading of the Land Acknowledgement by Fuad Ahmed and Victoria Brooks was followed by the reading of the Equality Statement by Kate Ziegler, Tess Degenstein, George Alevizos, Kevan Kase, Oshi Wanigasekera, Scott Farley, and Brooke Palsson.

Mr. Gale reminded Council that February is Black History month. He said that it is fantastic to learn what goes on in our world. He invited Lisa Michell Cornelius to share what Black History month means to her. Black History month was recognized in Canada in 1995. Jean Augustine is the reason it exists in Canada.

Mr. Gale welcomed and introduced everyone and thanked them for their attendance.

#### **APPROVAL OF THE AGENDA**

#### **MOTION #1**

**Moved by Lisa Michelle Cornelius, seconded by Thalia Gonzalez Kane:**

**“That the Agenda for the ACTRA Toronto Council Meeting of February 6, 2023, be accepted.”**

Council agreed that the Ombudsperson, John McGrath, would deliver his report when he arrived.

**CARRIED UNANIMOUSLY**

#### **APPROVAL OF MINUTES FROM JANUARY 10, 2023**

**Page 8:** Under Voice Committee Report, last bullet point, second last sentence should read: “Still waiting for a reply from ~~Ms~~ Jo Vannicola.”

#### **MOTION #2**

**Moved by Gugun Deep Singh, seconded by Heather Allin:**

**“That the Minutes of the ACTRA Toronto Council Meeting of January 10, 2023, as amended, be accepted.”**

**CARRIED UNANIMOUSLY**

#### **TABLING OF OTHER BUSINESS TO BE INCLUDED PER #11**

- Joy Tanner – shout-out to staff.
- Jocelyne Zucco – use of pronouns.

#### **PRESIDENT'S REPORT**

Mr. Gale reported on the following:

- Attended National Council caucus meeting.
- Attended three days of NCA bargaining.
- Hosted Ubisoft Town Hall event regarding the new Ubisoft contract which was ratified by those members who work under it. Alistair Hepburn said that this was the largest turnout on a ratification vote.
- Attended the National Council meeting at the White Oaks Conference centre, in Niagara-on-the-Lake.
- Attended CMPA's Prime Time in Ottawa at the Westin Convention Centre which was held in person for the first time in three years. In attendance from ACTRA Toronto were Lisa Michelle Cornelius, Alistair Hepburn, Gail Hauptert, Luisa Alvarez Restrepo. Also in attendance were the National President, representatives from ACTRA branches including UBCP.

## **NATIONAL COUNCIL RECAP**

Alistair Hepburn reported on the following:

- National Constitution
- Council of Trade Unions
- National 2023-24 budget. The AABP per capita deferral motion was passed.
- The ACTRA National Women of the Year motion was passed.
- Fuad Ahmed reported on the incident during the DEIB session. He said that more time was spent on defending than talking about the issues. He said that it was stated that DEIB issues are anecdotes. He asked, "How do you fix these problems?" He suggested people should be there to support, to listen and learn. Luisa Alvarez Restrepo agreed that it was frustrating. She will be working with Jenn Paul to discuss how they can be more respectful and supportive. There was a fulsome discussion
- There was discussion regarding when National Council meetings should be held and it was felt that three days would be ideal.

## **OP PLAN 2023 WALK-THROUGH**

Mr. Hepburn walked Council through the draft Operating Plan for 2023 which will be presented to the membership at the Conference. He said any input should be sent to him and Mr. Gale.

## **WORD FROM SET**

- Member asked whether they should pay a commission to their agent on PRS (residual) cheques. It was noted that this is up to the members' relationship with their agent. Members need to discuss this with their agents. A Councillor noted that residuals are negotiated by the union – a benefit that goes directly to performer.
- Body size shaming on set is rising. Mr. Hepburn said that body size is not recognized by the Human Rights Commission as being discriminatory at present. This will be major work on the part of the industry as a whole. Legally speaking, it is not illegal at the moment.
- Fuad Ahmed said that members seem not to know that the resource of HAVEN is available to them. Mr. Gale said that new members are always told about it when they register and when they attend the New Member Orientation course. It was pointed out that HAVEN is on the carousel on the ACTRA Toronto website.
- May is Mental Health month. Is there some way of creating support and buzz on our social media platform?
- Joy Tanner gave a shout out to Ms Hauptert and Grace Hawkins for getting paid on a production.

- Tess Degenstein asked if ACTRA Toronto had a best practices document for new members. Mr. Gale said that new members must take the New Member Orientation Course. Karl Pruner said that we have a lot of fact sheets that are currently being updated as html pages. The Members Handbook is also being updated.
- Kate Ziegler said that she would like to be part of the Member Education Committee.
- Mr. Hepburn said that any ideas should go to Executive Liaison Louisa Zhu. Ms Tanner suggested that Cass Enright be involved as we need to ensure that the message is singular and clear and there is no misinformation. Mr. Hepburn said that internal education works hand-in-hand with Mr. Pruner but nothing is stopping Councillors and Members from telling other members about HAVEN.

### **COUNCIL OF TRADE UNIONS (IN CAMERA)**

Mr. Hepburn said that a draft document of the agreement was sent by Mr. Gale to the sitting Councillors. This is not a done deal yet and is very much a blue-sky conversation.

### **EXECUTIVE & COMMITTEE REPORTS AND OMBUDSPERSON REPORT**

***Liaison: David Gale, President***

*Ombudsperson – John McGrath*

This report was in camera.

Mr. Hepburn liaises between staff and members. He explained the function of the Ombudsperson.

***Liaison: Treasurer, Gugun Deep Singh***

*Apprentice Caucus – Chair, Victoria Brooks Vice-Chair, Larry Robertson*

The apprentice caucus met January 11<sup>th</sup> for 90 minutes on Zoom.

- Members want to know if they can view a stream or recording of the ACTRA awards.
- Can we have mini workshops? In-person short sessions? (Auditioning, Self-Tape Tech)

BG Concerns:

- BG are still booked and not told that they are working exterior. Advised to ask their agents for the call sheet whenever possible.
- Are call sheets required to be shared with performers? With Background Performers?
- Performers not being booked on work, after they ask about the exterior/interior status.

The Apprentice caucus will meet next on Wednesday, February 8th at 11am on Zoom, and continue on Zoom until we can secure a regular monthly slot to meet at the ACTRA offices.

***Liaisons: Vice-Presidents, Jocelyne Zucco and Debra McGrath***

*Act Your Age (AYA) – Outgoing Chair, John McGrath*

- Co-Chair Update – Jocelyne Zucco has contacted Agi Gallus re: becoming a Co-Chair of AYA along with me.
  - She will present this request to Council for approval at today's meeting.
  - I welcome Agi's help and look forward to working with her.

- AYA will have a virtual table during the final 'Meet and Greet' session after the AGM at the Members Conference on February 15<sup>th</sup>
  - We look forward to sharing AYA activities with potential new members.
- THIS IS WHAT \_\_\_\_\_ SOUNDS LIKE
  - I believe the 4 final audios were shared with the National Council at their January meeting along with a draft mockup of the new AYA webpage that Karl Pruner is creating.
  - next steps are to work with ACTRA Toronto staff and our Council Liaisons, Jocelyne and Debra McGrath, to finalize the web page and develop a roll-out plan for the project as well as share the audios with the ACTRA members who lent their talents to the project.

Jocelyne Zucco reported that Agi Gallus has agreed to Co-Chair, AYA. She sought approval from Council for this appointment. Council was in agreement.

***Liaisons: President, David Gale and Vice-President, Jocelyne Zucco***

*Awards Committee – Chair, Jocelyne Zucco Vice-Chair, Pierre Simpson*

- All jurors have now received their packages. We were able to keep it to 10 - 11 hours of viewing per juror.
- Our first day of day of deliberation to bring the field down to the top ten will happen on February 23 for the GNC-male and February 24 for the GNC-female. We meet for day 2, March 8<sup>th</sup> for GNC-male and March 9<sup>th</sup> for GNC-male, at which time the five nominees and the winner will be chosen.
- Date of announcement of nominations to be determined.
- A big thank you for Jennifer McGibbon for the hard work and dedication.

***Liaisons: Not assigned***

*Background Advocate – Shereen Airth*

- Staff interaction regarding member questions or issues.
- Continue to direct members and performers to staff primarily Business Reps and Membership, to the web site, to FAQ, to Background Page, to Forms, to Zone map, to AFBS, CRA, and other support platforms.
- I've received a number of inquiries regarding the upcoming Conference, many asking why it is electronic as opposed to in person particularly following the success of the Fall Conference.
- Responded to online inquiries, emails, texts, and phone calls.
- Members very concerned about NCA negotiations, and the desire to return to that segment of work. BG is very concerned that they will bear the brunt of any loss to get some gain or even a return.
- Email fatigue is real.
- Wellness calls.

***Liaisons: Not assigned***

*Child Advocate – Angelica Alejandro*

Continuing to respond to member emails and calls. No new issues to report.

***Liaisons: Vice-Presidents Jocelyne Zucco, Louisa Zhu and Deb McGrath***

*Conference Committee – Jocelyne Zucco, Chair Vice-Chairs: Pierre Simpson and Victoria Brooks*

- Registration went out on January 30<sup>th</sup>. Thank you, August, Karl and Luca.

- Submissions to have their self-tape viewed by Jesse Collins and Lisa Parasyk are already pouring in. 34 members have submitted and 98% are from Toronto.
- Council members Louisa Zhu and Thalia Gonzalez Kane are giving of their time as point person and moderator respectively. Chattrisse Dolabaille, DEIB Co-Chair is moderating the “In conversation with Revenge of the Best Black Friend”.
- Very excited for the opportunity for members to meet Casting directors, agents and producers during the Networking session. A session presented in partnership with REELWORLD.

Please join us on February 15<sup>th</sup> at 9:00 am. And make sure to check out the four fabulous short films available to you once you register.

***Liaisons: Lisa Michelle Cornelius, Gugun Deep Singh and Louisa Zhu***

*Diversity and Inclusion – Co-Chairs, Chattrisse Dolabaille and Janet-Rose Nguyen*

- Ongoing discussions regarding one Picture Day participant who isn't satisfied with their photos.
- Meeting with Winnifred Jong and BIPOC TV & Film about potentially helping to publicize season two of Tokens, a web series which features many diverse ACTRA Toronto actors.
- Gathered committee availability and held their first meeting of the year on January 18<sup>th</sup>.
  - One of the agenda items at this meeting was a collaborative blue-sky document, members are welcome to continue sharing their input on possible content for a proposed podcast.
- Preparations for Working the Scene in Colour 17.
- Attended the CFC Showcase at TIFF Bell Lightbox on January 25<sup>th</sup>, although they didn't take any pictures together.

***Liaisons: Vice-President, Joy Tanner and Treasurer, Gugun Deep Singh***

*Editorial – Chair, Joy Tanner*

- Editor Joy Tanner and Staff Editor Jennifer McGibbon met January 17 to discuss draft 2023 publishing calendar and magazine processes.
- Q1 Editorial Committee meeting will take place in March (date TBC, Doodle poll was sent out February 1, 2023) 2023 publishing calendar.
- Draft will be finalized once ACTRA Toronto 2023-24 Operating Plan is confirmed then presented to EC at Q1 meeting.

Committed Articles:

- Art Hindle interview (written by Joy Tanner) – as per Art's schedule, to be written by March 2023.
- NCA dispute (on hold and content to be re-evaluated based on bargaining outcome).
- Agent-Performer trouble (David Gale)

***Liaison: Vice-President, Debra McGrath***

*outACTRAto – Co-Chairs, Thalia Gonzalez Kane and Matt Lemche*

General

- Committee meeting held on January 16, 2023.
- Survey sent out to get feedback on best meeting times and accessibility requirements.
- Next meeting TBD

InsideOut Festival—Queer Your Stories Contest

- Competition winner, *Plant Daddy* is in pre-production.

Social Media Subcommittee

- Social Media campaign for Guidelines for Working with Queer Performers continuing with video and still posts of ways industry professionals can engage with 2SLGBTQIA+ performers.

Trans / Non-Binary Action Subcommittee

- Subcommittee members have drafted a letter to Casting Workbook to encourage them to update their gender selection options to allow performers to identify with multiple categories.

Social Reading Group

- Social reading group met to do a table read.

Mixer Subcommittee

- Meeting February 3 to discuss a winter event.

***Liaisons: President, David Gale and Vice-President, Louisa Zhu***

*Stunt Committee*

Stunt Community Report – Submitted by Alicia Turner

They are getting ready for another Stunt Community meeting February 12. This is to further discuss Stunt Committee as well as the upcoming ACTRA National Stunt Committee Meeting. There has been some heated discussion within the community regarding the Ubisoft agreements and the lack of outreach during negotiations to other members who regularly do motion capture work. The original consultant became unavailable and our community felt decisions were made without any stunt voice.

Mr. Hepburn said that is he is aware of how the outreach was done but, unfortunately, no ACTRA Toronto Stunt performers appeared at the Town Hall – and no phone calls were returned either. Montreal Stunt performers were in attendance.

Ms Turner apologized on behalf of the Community for any outreach that was ignored.

Kevan Kase said that he had not done motion capture in the past five years so he could not participate. Mr. Hepburn appreciated the fact that Mr. Kase shows up. He said, hopefully, there will be a better turnout on February 12<sup>th</sup>.

***Liaisons: Past President, Theresa Tova and Vice-President, Louisa Zhu***

Stunt Women’s Committee – Submitted by Alicia Turner

The ACTRA Toronto Women’s Stunt Committee has not had a meeting in the last month. We are trying to get one together in advance of our National Stunt Committee meeting.

***Liaison: Lisa Michelle Cornelius and Joy Tanner***

*TAWC – Toronto ACTRA Women’s Committee: Acting Co-Chairs Heather Allin and Tonjha Richardson*

An initial meeting was originally set for January 19<sup>th</sup> at 3:30 p.m. but was cancelled due to various scheduling issues.

Maxine Bower sent out a Doodle poll for a pre meeting with the following dates narrowed down to:

- February 7<sup>th</sup> at 10 a.m.
- February 9<sup>th</sup> at 3 p.m.

Date to be chosen shortly.

Included in the email chain were Judy Barefoot, Heather Allin, Tonjha Richardson, Luisa Alvarez Restrepo, Lisa Michelle Cornelius and Joy Tanner.

Nothing else to report at this time. Looking forward to reinvigorating the Committee with the new Co-Chairs, Tonjha Richardson and Heather Allin.

**Liaisons: Vice-Presidents, Louisa Zhu and Jocelyne Zucco**

*Voice Committee: Co-Chairs, Krystal Meadows and Scott Farley*

- Cory Doran stepped down as Chair of the Voice Committee on Jan 23rd after 3 and a half years.
- We are excited to have Kate Ziegler join the Voice Committee as Co-Chair as of January 23<sup>rd</sup>.
- The Diversity in Voice, Animation VO training weekend happened Jan 27, 28 and 29. 23 members participated in the training initiative.
  - Alicia Richardson led the Vocal Health training
  - Animation VO training was led by Ana Sani, Carlos Diaz, Julius Cho, Steph Seki and Krystal Meadows.
  - Luisa Alvarez Restrepo is following up with a survey for the participants. So far Luisa shared with us a bit of feedback: "Wanting to send a huge thank you to everyone involved in making these workshops happen. This was INCREDIBLY helpful and so valuable."
- The Voice Committee wishes the bargaining team the best of luck in finding an interim deal/solution in the upcoming negotiations this week with the NCA.
- We want to also share the feedback from members has been very strong. While voice actors are encouraged by the return to bargaining, it is essential that council continue to advocate for all commercial actors who have been enduring the lockout. Currently keeping them from work for 281 days.

Ms Zucco sought approval from Council to appoint Kate Ziegler as Co-Chair of the Voice Committee. Council agreed to this appointment.

**Liaisons: President, David Gale and Vice-President, Joy Tanner**

YEAA

*Joy Tanner, Chair*

- YEAA met on January 20, 2023.
- Included were Co-Chairs, Oshi Wanigasekera and Tavia Pereira, Maxine Bower, Karl Pruner, David Gale and Joy Tanner.
- Karl Pruner stepped down as staff liaison and Maxine Bower took over.
- Discussion included creating a Young Filmmaker Community to find a nexus of new talent (and ACTRAvists). To do this, the first event will be a Demo Reel Screening Initiative.
  - To be held tentatively March 24<sup>th</sup>, 2023
  - To be invited, Lewis Kay Casting, YEAA members, up and coming directors, writers and students from local training centres to critique 10 chosen YEAA member reels.
  - Initial location was the ACTRA conference room. Due to number constraints (66 people allowed) and considerations for COVID, Alistair Hepburn (not present at the meeting) later suggested St. Paul's Church on Bloor, to rent the Great Hall (financially reasonable).
  - Q and A will be held after.
- On January 31<sup>st</sup>, the Co-chairs submitted a proposal for the liaisons to consider. The budget will be reconfigured for the proposal. Invitations will be sent out shortly.
- Other business:
  - Connecting with Comms Department to schedule Communications for upcoming events.



- Looking for Influencers to join the Committee.
- Invite established actors to discuss experiences in the Business.
- Training new members, a “shorthand” of communication while on set with
- Various behind the camera departments.
- Blue Sky with members in mid-April (goal) to establish needs of the Committee.
- Overall tone of YEAA has been established: APPROACHABILITY
- Considerations for a Committee meeting to follow up on the Demo Reel Screening Initiative to discuss what the Committee will focus on going forward.
- YEAA meetings to be held on Fridays at 3:30 until otherwise discussed.

### **Association of Acting Coaches & Educators (AACE)**

Theresa Tova reported that the administration of AACE is working hard. She has been charged with chairing the children’s committee. She will put a call out to coaches for suggestions for panels.

EIC have expanded their board. They are reaching out to agents, casting directors and background agents.

### **Finance Committee**

Gugun Deep Singh reported on the period ending December 31, 2022. We are looking at a \$1.3M deficit for the current fiscal year.

### **EXECUTIVE DIRECTOR’S UPDATE**

Mr. Hepburn reported that redevelopment has stalled on 625 Church Street. This is good news. We are looking to renegotiate extension of our lease through JLL.

Section 21 Committee is following the Alec Baldwin case closely as it opens a giant door re responsibility.

Mr. Hepburn reported on Bill C-11 in regards to YouTube and copyright.

The following are the reports under the Executive Director’s portfolio:

### **Diversity, Equity, Inclusion & Belonging**

Luisa Alvarez Restrepo, Manager, Diversity, Equity, Inclusion & Belonging

- Met with the D&I Committee for the first check-in of the year and talk strategy
- Continued work to support the conference including leading the planning of the networking session where our members will have the opportunity to connect with Casting Directors, Managers, Agents, and Producers from Reelworld’s various talent development programs.
- Finalized Sandi Ross awards prep. The winners will be announced the week of the conference with the awards ceremony/interview going live on Friday February 17.
- Had follow-up chats with Reel Asian 2022 Pitch Competition Participants about going ACTRA for their productions.
- Attended a webinar on fatphobia hosted by the Canadian Centre for Diversity and Inclusion.
- Attended the CFC Industry showcases on January 24 and 25 where I connected with current members as well as writers and development executives.

- Attended the TIFF Canada’s Top Ten Industry Forum. Sessions included Addressing Systemic Racism in Canada and conversations on Bill C-11. At the reception I was able to connect with Kadon from BIPOC TV & FILM to talk about how we can better collaborate towards shared goals.
- Attended National Council. This was a fantastic opportunity to connect one-on-one with members from Toronto and beyond, talk about DEIB, and think about strategy going forward.
- Hosted the Diversity in Voice workshops from January 27-29. In total there were 29 participants. Here is some feedback we got right after the last session ended: “In case I don’t get a chance to - Wanting to send a huge thank you to everyone involved in making these workshops happen. This was INCREDIBLY helpful and so valuable.”

### **Industry Initiatives & Outreach**

Taisa Dekker, Manager – Industry Initiatives & Outreach

- Met with a producer about engaging ACTRA talent on a short film.
- Liaised with a film festival about sponsorship of the 2023 event.
- Multiple meetings with the Canadian Freelancers Union about the Canadian National Freelance Summit, taking place on February 3<sup>rd</sup>, 2023.
- Met with the Director, UNIFOR Media about the different models for freelancers in Canada and organizing opportunities.
- Spoke with a production coordinator about contracting ACTRA members on a commercial production.
- Attended the Commercial Strategy Subcommittee meeting.
- Attended and reported about outreach initiatives at Voice Committee meeting.
- Met with colleagues in the FTDM and DEIB departments regarding post-secondary outreach.
- Attended the Green Committee meeting.
- Met with Michael Cheevers at UBCP about members becoming self-signatory via the Audio Code
- Attended Ontario Creates webinar – “Short-Form, Big Impact: Getting a Handle on TikTok.”
- Attended the National Council meeting.
- Met with colleagues about a proposal to boost social media coverage of ACTRA performers at industry festivals/events.
- Met with a producer about engaging union performers on a digital series.
- Had a follow-up meeting with a contact about showcasing ACTRA member-created productions.
- Post-Secondary Outreach – Performance Programs:
  - Humber College – Jan 12<sup>th</sup> w/Louisa Zhu – 35 students
  - Sheridan College –Jan 13<sup>th</sup> w/Nicola Correia-Damude – 33 students
- Post-Secondary Outreach – Film Programs:
  - Humber College – Jan 18<sup>th</sup> w/FTDM Business Rep Moona Thomas – 50 students
  - Sheridan College - Jan 26<sup>th</sup> w/ FTDM Business Rep Grace Hawkins & Associate Business Rep Nada Abbass – 102 students

### **Ontario Green Screen**

Taisa Dekker, Manager – Industry Initiatives & Outreach

- The OGS Advisory Committee met on January 26<sup>th</sup> with roundtable discussions about communications, the strategic plan, and subcommittee updates.
- Attended the Communications & Community Building subcommittee meeting on January 25<sup>th</sup> and Strategic Planning subcommittee meetings on January 19<sup>th</sup> & 30<sup>th</sup>.

- The next **Carbon Calculator Training** session takes place Thursday February 9<sup>th</sup> at 7 pm, and members can register [here](#).
- The next **Climate & Sustainable Production Training** is on Sunday February 12<sup>th</sup> at 1 pm and members can register [here](#).
- ACTRA members interested in becoming Ontario Green Screen **Ambassadors** can apply [here](#).
- Content creators are encouraged to utilize the OGS resources [page](#), which includes links to food rescue, sustainability consultants, material sharing, and more.

#### **OTHER BUSINESS**

- Ms Zucco reminded Council to use inclusive language and avoid terms like “guys”, etc.

#### **ADJOURNMENT**

Heather Allin moved to adjourn the meeting.

**The meeting adjourned at 3:55 p.m.**